



## *Athletic Corporation Career Opportunity California State University, Fresno*

### **ASSISTANT COACH - MEN'S TENNIS**

### **ATHLETIC CORPORATION**

(Full-time, temporary, exempt, 10-month position)  
Anticipated Start: August 1, 2009—Negotiable

**Vacancy # A/257**  
Salary: \$40,626 annually plus benefits

#### **General Assignment:**

Under direction of the Head Men's Tennis Coach and the administrative sport supervisor, incumbent is responsible for assisting with the recruitment, coaching, conditioning, training and athletic performance of student athlete team members. Promote intercollegiate athletics as an integral part of the University. The incumbent will be responsible to assist in the education of student-athletes in the techniques, skills, and theory of the sport; recruit student-athletes of good athletic skill and good citizenship, according to the Code of Recruitment, as requested by the head coach; assist in supporting the conditioning and training of athletic team members in conjunction with strength/weight coaches, athletic trainers and team physicians; assist in the monitoring and maintenance of academic progress and eligibility status of student athlete team members in cooperation with Academic Support Services and support the Student Athlete Assistance Program; assist with the scheduling of contests, and coordinate team travel; assist with the transport of student-athletes in University vehicles; assist in the maintenance of compliance with NCAA, WAC, and University rules and regulations, policies and procedures; assist with the enforcement of participation, behavioral conduct and appearance rules and requirements and team rules; prepare data and reports as necessary in support of NCAA, Conference and University requirements, and perform other duties as may be assigned by the head coach; assist in the promotion of fundraising activities and/or the promotion of events, as requested; and communicate effectively with head coach and student athletes.

#### **Required Education, Experience, Knowledge, Skills and Abilities:**

- Bachelor's degree from an accredited four-year institution
- Experience and demonstrated ability in the recruitment of student-athletes in the U.S. or worldwide
- Experience in training men's tennis athletes at the highest level in the U.S. or worldwide
- Knowledge of NCAA rules and regulations
- Ability to:
  - Support the equity and diversity commitments of the department
  - Cooperate professionally and collegially with the media, the community, the University and the Athletic department staff and administration
- Demonstrated ability to work effectively with individuals from diverse ethnic, cultural and socio-economic backgrounds and project a professional attitude
- Coaching philosophy and teaching concepts must be compatible with those of the Head Coach
- A history of regular attendance and positive performance evaluations

Note: Applicant must possess or be able to obtain an unrestricted California driver's license within 60 days of accepting the job. In addition, the applicant must meet California State University, Fresno's safe driving criteria as posted at <http://csufresno.edu/drms/riskmgt/driving/index.shtml>.

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**Filing Deadline:**  
**July 9, 2009**

**Application Requirements:**

A University [Application for Athletic Corporation Positions](#), a resume, and a list of three professional references, including telephone numbers, are required. A cover letter that addresses your qualifications for the position is recommended.

**Apply:**

California State University, Fresno  
for the Athletic Corporation  
Joyal Administration Building, Room 164  
5150 North Maple Avenue, JA71  
Fresno, California 93740-8026  
Telephone: (559) 278-2383  
FAX: (559) 278-4275

**The Athletic Corporation application and posting is available at:**

**<http://jobs.csufresno.edu/athletic.shtml>**

Background investigations will be conducted, as required, depending upon the job requirements of a position. These could include, but are not limited to, processing of fingerprints through the Department of Justice and degree and license verifications. An offer of employment may or may not be extended based upon the results of these verifications.

Pursuant to the requirements of the Immigration Reform and Control Act of 1986, any offer of employment is contingent upon verification of individual's eligibility to be employed in the United States.

Pursuant to Executive Order 883, reasonable accommodation is to be provided upon request from an employee or applicant with disabilities, unless doing so would impose an undue hardship on the campus. What constitutes a reasonable accommodation is to be determined by the campus on a case-by-case basis after it has received the individual's request for accommodation and engaged in an interactive process. Employees or applicants requiring reasonable accommodation should contact Human Resources directly at (559) 278-2032.

**University Information:** (or website: <http://www.csufresno.edu/>) California State University, Fresno is one of 23 campuses of the California State University System. The University's mission is to offer high quality educational opportunities to qualified students at the bachelor's and master's levels, as well as in joint doctoral programs in selected areas. The University serves the San Joaquin Valley while interacting with the state, nation, and world. Through transformational applied research, technical assistance, training and other related public service activities, the University builds partnerships and linkages with business, education, industry, and government. The University competes athletically in Division I-A and is a member of the Western Athletic Conference.

The current enrollment is just over 21,300 students from diverse backgrounds, which creates a culturally rich environment. The campus, which has been designated as an arboretum, is spread over 1400 acres. Metropolitan Fresno, with a multi-ethnic population of over 600,000 is located in the heart of the San Joaquin Valley on the western edge of the Sierra Nevada Mountain Range. The campus is within easy driving distance of San Francisco, Los Angeles, Yosemite, Kings Canyon, and Sequoia National Parks, the Monterey Peninsula, Lake Tahoe, beaches, sailing lakes and numerous ski resorts. Fresno boasts one of the most reasonable housing markets in California and offers a wide array of locally grown fruits and produce.

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The Athletic Corporation of California State University, Fresno is committed to Equal Employment Opportunity and Affirmative Action. Applicants will be considered without regard to sex, race, color, religion, national origin, sexual orientation, marital status or disability. The Athletic Corporation actively seeks and encourages applications from members of all underrepresented groups. The Athletic Corporation is committed to providing equal opportunities to men and women CSU students in all campus programs, including intercollegiate athletics. The Athletic Corporation is associated with the University; however, employees of the Corporation are not employees of the University or the State of California.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, crime report statistics are available at <http://www.csufresno.edu/police/report.htm>.

**Call the Fresno State Athletic Corporation Jobline (559) 278-2383 or <http://jobs.fresnostate.edu>, to receive an application or current listing of all available Athletic Corporation and University staff employment opportunities.**